



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78



REQUEST FOR QUOTATION

The Public Attorney's Office will undertake a procurement transaction for **320 EPSON L3110 AND L3210 CIS INK BOTTLE 003 (BLACK), 60 EPSON L3110 AND L3210 CIS INK BOTTLE 003 (CYAN), 60 EPSON L3110 AND L3210 CIS INK BOTTLE 003 (MAGENTA) AND 60 EPSON L3110 AND L3210 CIS INK BOTTLE 003 (YELLOW)** under **PR# 053-01-2024** through **SMALL VALUE PROCUREMENT (SVP)** under the Revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) 9184, for the use of the **DISTRICT OFFICES OF PAO REGIONAL OFFICE VII**. The Approved Budget for the Contract (ABC) is **ONE HUNDRED THIRTY-SEVEN THOUSAND, FIVE HUNDRED PESOS (PHP137,500.00)** inclusive of government taxes and charges

The Office hereby invites all interested suppliers or distributors to quote their lowest price on the item listed on the Price Quotation Form (Annex "A") subject to the General Conditions stated herein. Please submit your quotation duly signed by you or your authorized representative on or before **February 5, 2024**, to the address below:

**PUBLIC ATTORNEY'S OFFICE
REGIONAL OFFICE VII**
3rd floor Taft Commercial Center,
Metro Colon Carpark, Osmena Blvd.,
Kalubihan, Cebu City
253-5859/238-4957
pao7properties@gmail.com

For further inquiries, please look for:

MS. QUEENCY B. AMISTAD
Administrative Asst. III

General Conditions:

1. ALL ENTRIES MUST BE SIGNED BY THE BIDDER OR AUTHORIZED REPRESENTATIVE
2. DELIVERY LOCATION: PUBLIC ATTORNEY'S OFFICE – REGIONAL OFFICE VII, 3rd FLOOR, TAFT COMMERCIAL CENTER, METRO COLON CARPARK, OSMENA BLVD., KALUBIHAN, CEBU CITY
3. DELIVERY PERIOD: 15 CALENDAR DAYS UPON RECEIPT
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF FIFTEEN (15) CALENDAR DAYS
5. SUBMISSION OF MAYOR'S PERMIT ALONG WITH VALID PHILGEPS REGISTRATION

POSTED on **31. JAN 2024**

QUEENCY AMISTAD
Administrative Asst. III

PRICE QUOTATION FORM

Date: _____

3rd floor, Taft Commercial Center
Metro Colon Carpark, Osmeña Blvd.,
Brgy. Kalubihan, Cebu City

Sir/Ma'am:

After having carefully read and accepted the terms and conditions on the Request for Quotation, hereunder is our quotation for the item as follows:

Item No.	Description	Quantity	ABC Total Price	Unit Price	Total Price
TOTAL			137,500.00		

(Total Amount in Words)

The above quoted prices are inclusive of all cost and applicable taxes.

Delivery Period _____
Warranty _____
Price Validity _____

Very truly yours,

Name and Signature of Authorized Representative

Name of Company

Company Address

Contact Number/s

Email Address